District Project Office, Samagra Shiksha at DIET Shimla Shamlaghat, P.O. Panesh, Distt. Shimla, H. P. 171014

Contact: e-mail: dietshimla@yahoo.co.in Phone No. 0177-2774899

No. EDN-DIET-SML-SS- Admin - 2845-2889

Date: 17/09/2025

The Principal/ Headmaster,
All Government and Private Schools
District Shimla.

Subject:- Sensitization of Parents/Guardians Regarding Mandatory Biometric Update (MBU) for Children.

Sir/Madam,

This is in reference to the letter received from the Government of India and State Project Office (copy enclosed) regarding the need to sensitize parents/guardians about the Mandatory Biometric Update (MBU) of their children's Aadhaar, as well as a communication from the Department of Digital Technologies and Governance requesting the conduct of Aadhaar MBU camps in schools.

In this regard, it is submitted that the UDISE+ portal has incorporated an Aadhaar module to validate student details—such as name, date of birth, and gender—after admission or registration in school records. As per UIDAI guidelines, there are two stages where Mandatory Biometric Update (MBU) is required:

- MBU-I: For children aged 5–7 years (generally in classes UKG to 2nd)
- MBU-II: For children aged 15–17 years (generally in classes 10th to 12th)

To facilitate schools, the UDISE+ portal now provides an embedded Aadhaar MBU module that allows schools to monitor the MBU status of enrolled students. A presentation (PPT) has also been prepared to guide schools in checking and tracking MBU pendency. Please note:

- The MBU process is free of charge for both age groups (5–7 years and 15–17 years).
- · The update can be done at any Aadhaar Centre, free of cost.

Schools are therefore requested to inform and encourage parents/guardians to complete the biometric updates of their children's Aadhaar in a timely manner.

Additionally, schools may also organize **Aadhaar MBU Camps** on their premises. For this purpose, they are advised to coordinate with the office of undersigned.

In view of the above, you are requested to ensure timely and effective compliance with the MBU requirements as per GOI directions.

Deputy Director School Education(Quality) cum District Project Officer(SS) District Shimla.

Copy to:

- 1. The State Project Director (SS) for information Please.
- 2. The Deputy Director Higher Education Shimla for information and request to ask all School Heads to do the needful Please.
- 2. The Director Elementary Education Shimla for information and request to ask all Schools under control to do the needful. please.
- BPOs/BEEOs of all Education blocks with the request to to circulate the necessary guidelines to all Government and Private schools under your jurisdiction to ensure timely and effective compliance with the MBU requirements as per GOI directives.

5. Guard File

Deputy Director School Education(Quality) cum District Project Officer(SS) District Shimla. संजय कुमार, गा.प.से सविव

Sanjay Kumar, IAS Secretary

D.O.No. 36-3/2020-Stats



स्कूल शिक्षा और साक्षरता विभाग शिक्षा मंत्रालय भारत सरकार

Department of School Education & Literacy
Ministry of Education
Government of India
14th August, 2025

I am writing to you to impress upon the need for sensitizing the parents/ guardians regarding the need of Mandatory Biometric Update (MBU) in respect of their children, upon attaining five years of age and fifteen years of age, as requested by the Unique Identification Authority of India (UIDAI) (copy enclosed).

- 2. The Department of School Education and Literacy (DoSEL), Government of India has now enabled a feature in the UDISE + Portal under the head "Active Students", which now enables the schools to ascertain the list of such students, who are due for the Mandatory Biometric Update (MBU), depending upon their age criteria as laid down by the UIDAL.
- 3. You may like to advise the schools (across all management types) under your jurisdiction to make use of the recently enabled features of UDISE + Portal to identify the students due for MBU and sensitize their parents during the Parent-Teacher Meetings (PTMs) organised in their schools, or through any other modes as deemed appropriate to undergo the MPU exercise. The district and block level school education governance structure may also be sensitised to handhold and monitor the outcome.
- 4. The UIDAI has suggested that targeted MBU camps may be oragnised in coordination with the UIDAI Regional Offices in the schools to fulfil the requirements of MPU, in respect of the identified students, whenever it becomes due to them.
- 5. I look forward to your support and facilitation in this matter.

Yours sincerely,

Enclosure: as above

Sd/-

(Sanjay Kumar)

- Additional Chief Secretary/Principal Secretary/Secretary (School Education), All States and UTs.
- 2. Director, NCERT.
- Commissioner, KVS.
- 4. Commissioner, NVS.
- 5. Chairman, CBSE.

Copy for information to

The Chief Executive Officer, UIDAI

2. The Union Home Secretary, Ministry of Home Affairs.

(Sanjay Kumar)

124 'सी' विंग, शास्त्री भवन, नई दिल्ली-110001 124 'C' Wing, Shastri Bhawan, New Doihi-110001 No.: DIT-F (4) 1/2008-Aadhaar Enrolment (4724) - 244

Department of Digital Technologies and Governance Government of Himachal Pradesh

From

The Director (IT)

Department of Digital Technologies and Governance Government of Himachal Pradesh

To

The Secretary,

Himachal Pradesh Board of School Education, Gyan Alok Parisar, Jawahar Nagar Dharamshala, Kangra HP- 176213.

The Director,

Directorate of Higher Education, Lalpani School, Shimla, Himachal Pradesh-171001

The Director.

Directorate of Elementary Education, Lalpani School, Shimla, Himachal Pradesh-171001

The State Project Director (SSA), Lalpani Shimla Himachal Pradesh-171001

Dated: Shimla-171013

tho

29 August, 2025

Subject:

Regarding request for conducting Aadhaar MBU camps for children in schools.

Sir/Madam.

Kindly refer to the DO No-HQ-16011(18)/1/2024-EU-I-HQ dated 05.08.2025 received from CEO, UIDAI, Govt. of India, New Delhi on the subject cited above (copy enclosed). In this regard, it is to inform that Aadhaar Enrolment of children below five years of age is done by capturing only the facial image and demographic attributes, without recording the core biometrics of fingerprints and iris. The Aadhaar (Enrolment and Update) Regulations provide for mandatory biometric updates (MBU) upon attaining five years of age (MBU-I) and again upon attaining fifteen years of age (MBU-II).

It has been observed that a large number of children between the ages of five and fifteen years have not yet provided their core biometrics, resulting in pending MBU-I cases. Likewise may children have not updated their biometrics after attaining fifteen years of age, leading to pending MBU-II cases. This delay often causes a sudden rush for biometric updates when biometric authentication is required, such as while appearing in competitive examinations like JEE/NEET. In the absence of timely updates, children are adversely

To address this, it has been suggested that a **camp-based approach** in schools would facilitate completion of the pending MBUs. In this regard, the technology teams of UIDAI and the Department of School Education & Literacy, Govt. of India have successfully implemented a solution through the UIDISE application, which now provides school visibility of pending MBU cases.

Therefore, in view of the above, it is requested that suitable directions in the field may kindly be issued to conduct targeted MBU camps in schools across the State under intimation to this department please.

Yours faithfully,

Director,

28/8/23

Department of Digital Technologies and Governance, Government of Himachal Pradesh

Encls: as stated above

the

29 August, 2025

Copy forwarded for information to:

 The Under Secretary (DT&G) to the Government of Himachal Pradesh w.r.t. letter no- IT-(F)010/4/2022-IT-BRANCH-HP Sectt. (e-98546) dated 19.08.2025.

 The Director, UIDAI, Regional Office, SCO-95-98 Sector-17 B Chandigarh w.r.t. the D.O. No-HQ-16011(18)/1/2024-EU-I-HQ dated 05.08.2025 received from CEO, UIDAI, Govt. of India, New Delhi.

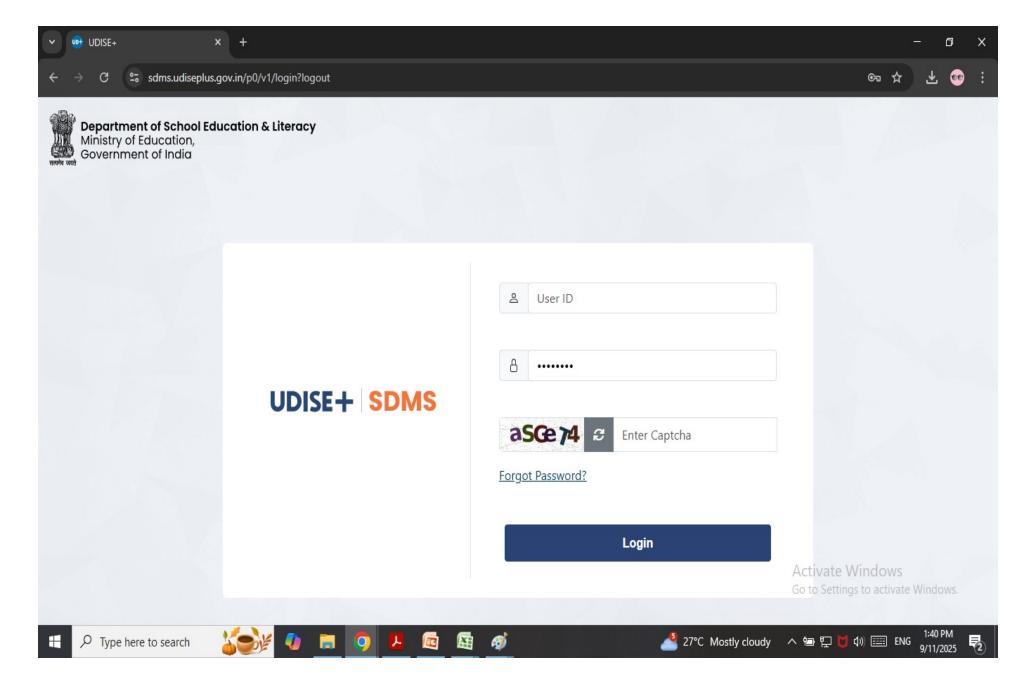
3. The Project Manager-HP Circle, UIDAI with a request to coordinate for camps.

 The State Head, CSC-SPV, IT Bhawan Mehli Shimla to coordinate with the concerned departments to conduct Mandatory Biometric Update (MBU) camps in schools across the State.

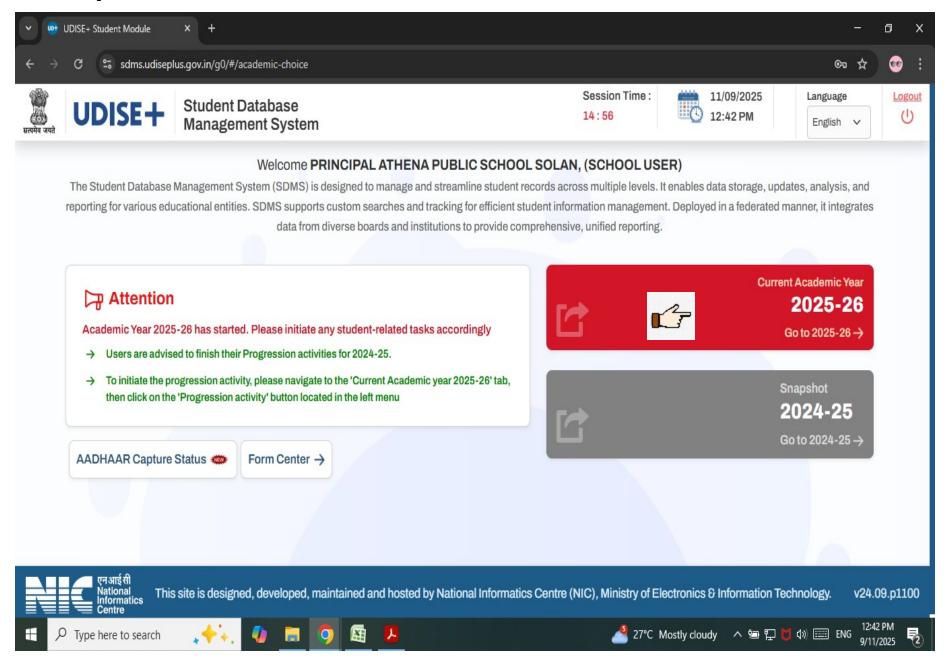
> Department of Digital Technologies and Governance, Government of Himachal Pradesh

MBU Pendency Verification at UDISE+ Portal

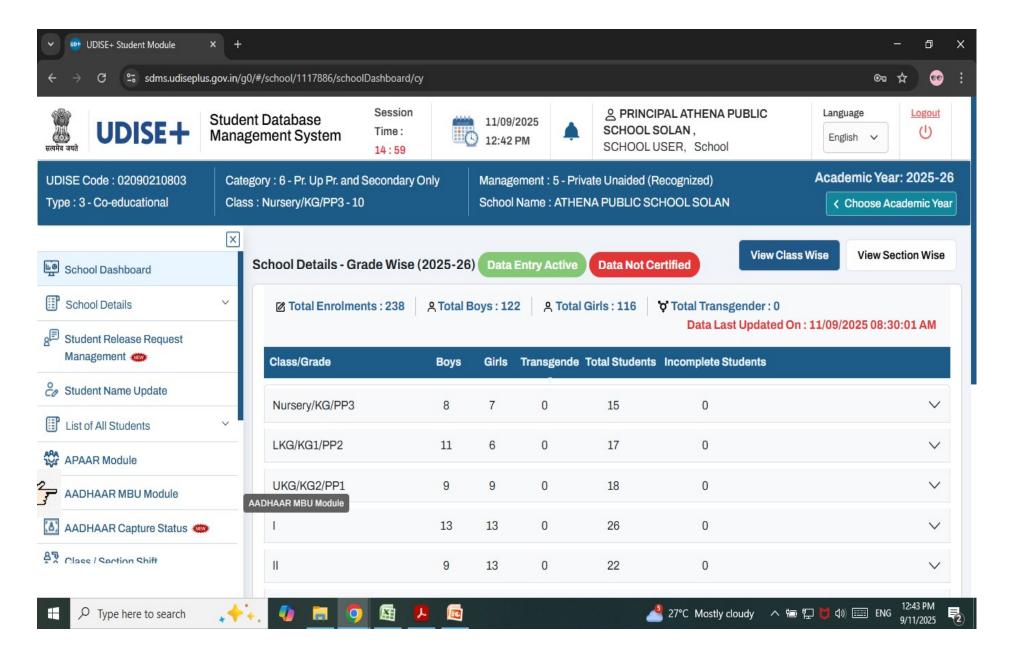
Step-1: Login on UDISE+



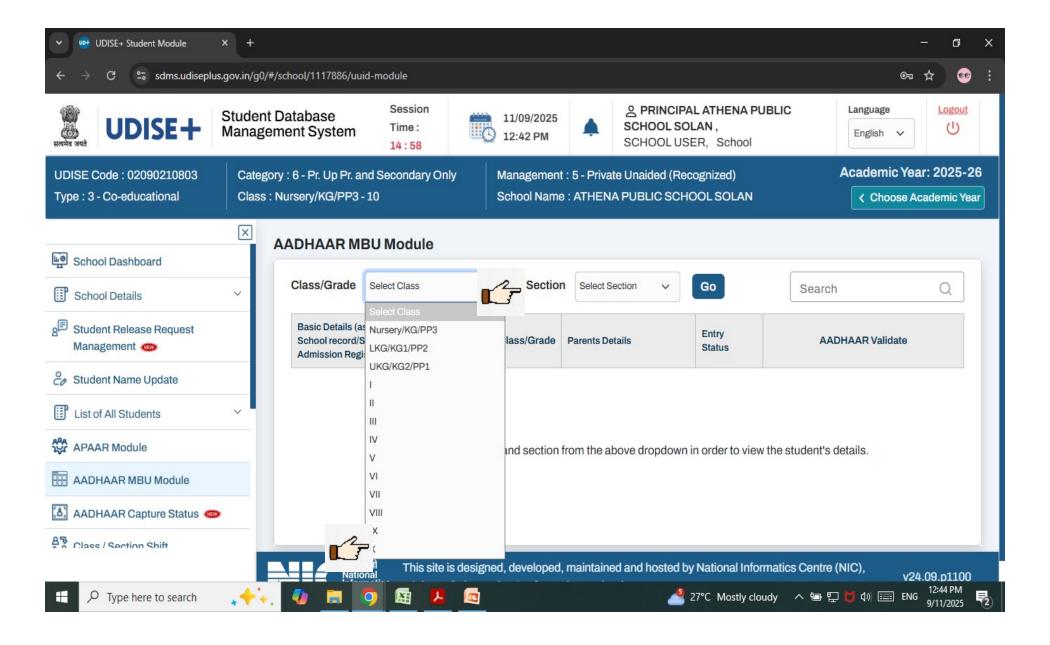
Step-2: Select Current Academic year 2025-26



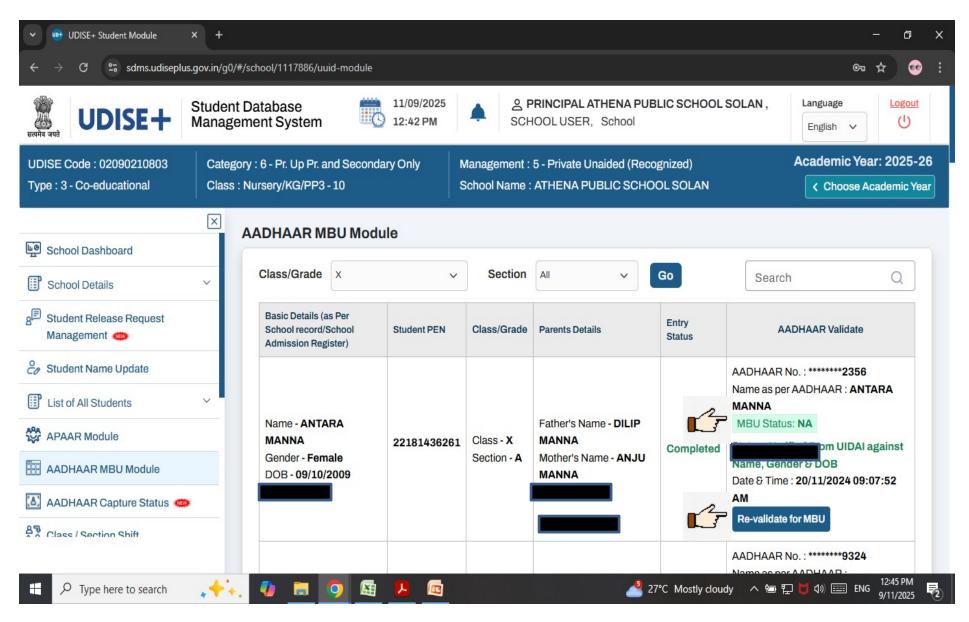
Step-3: Select Aadhaar MBU Module



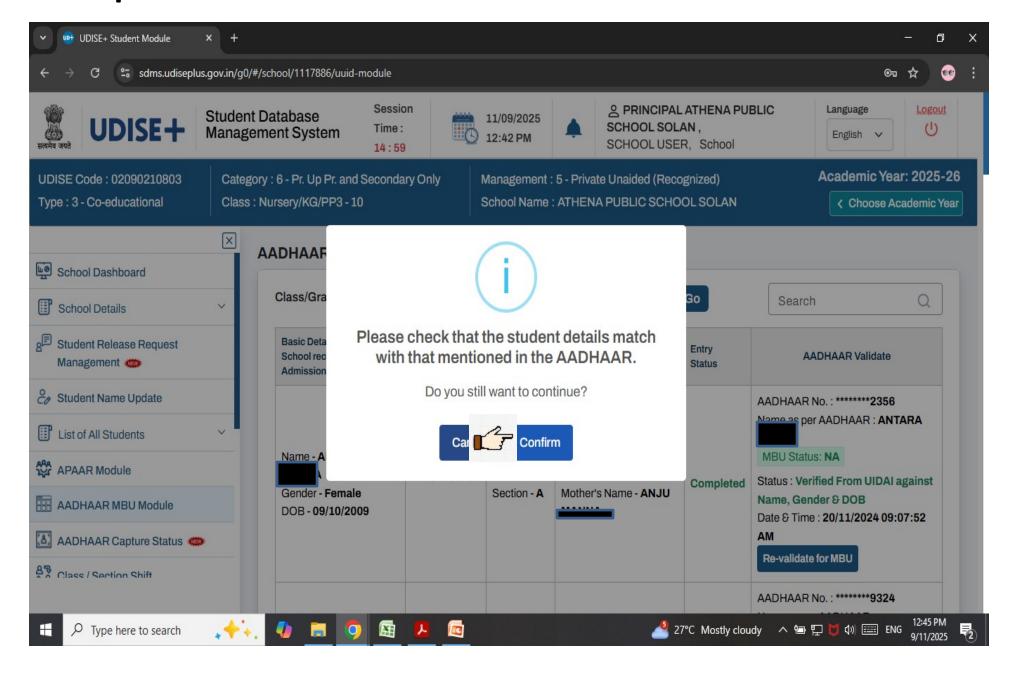
Step-4: Select Class (e.g. X, XI, XII & Section (All)



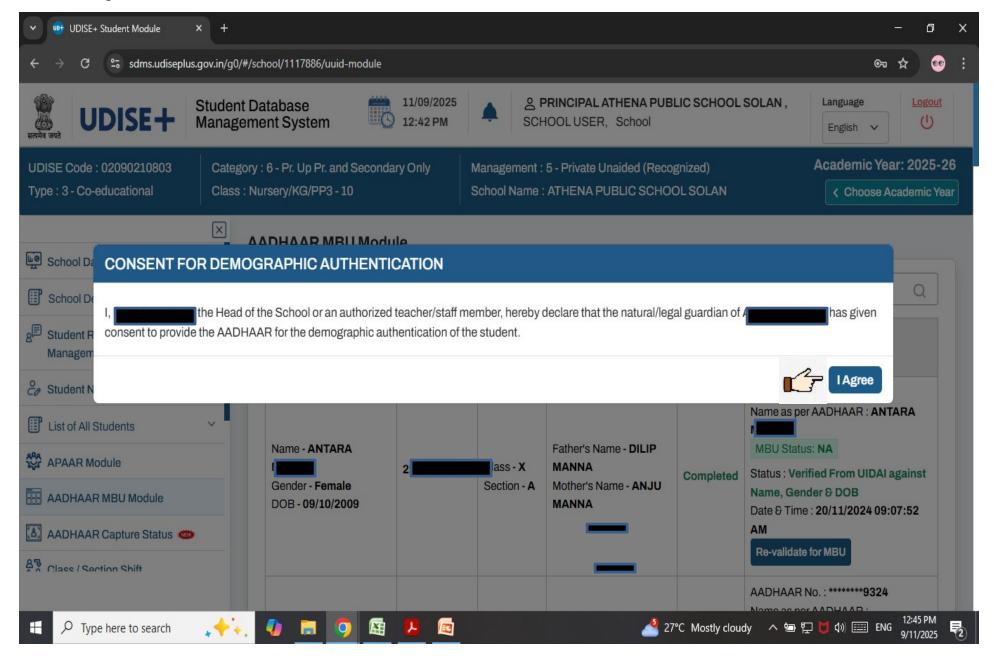
Step-5: Check MBU Status, if "NA", then Click on "Re-validate for MBU"



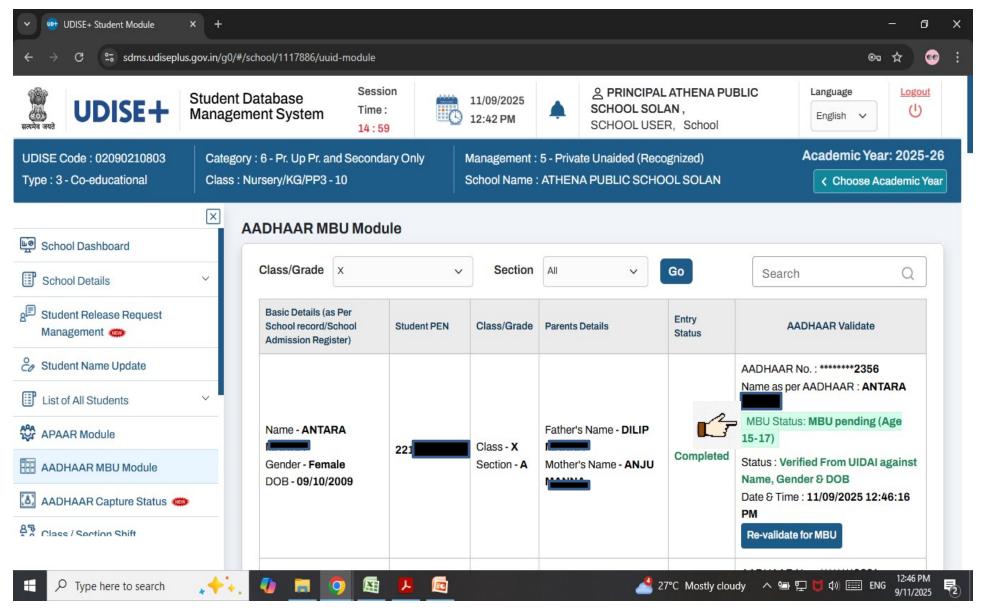
Step-6: Click on "Confirm" Button

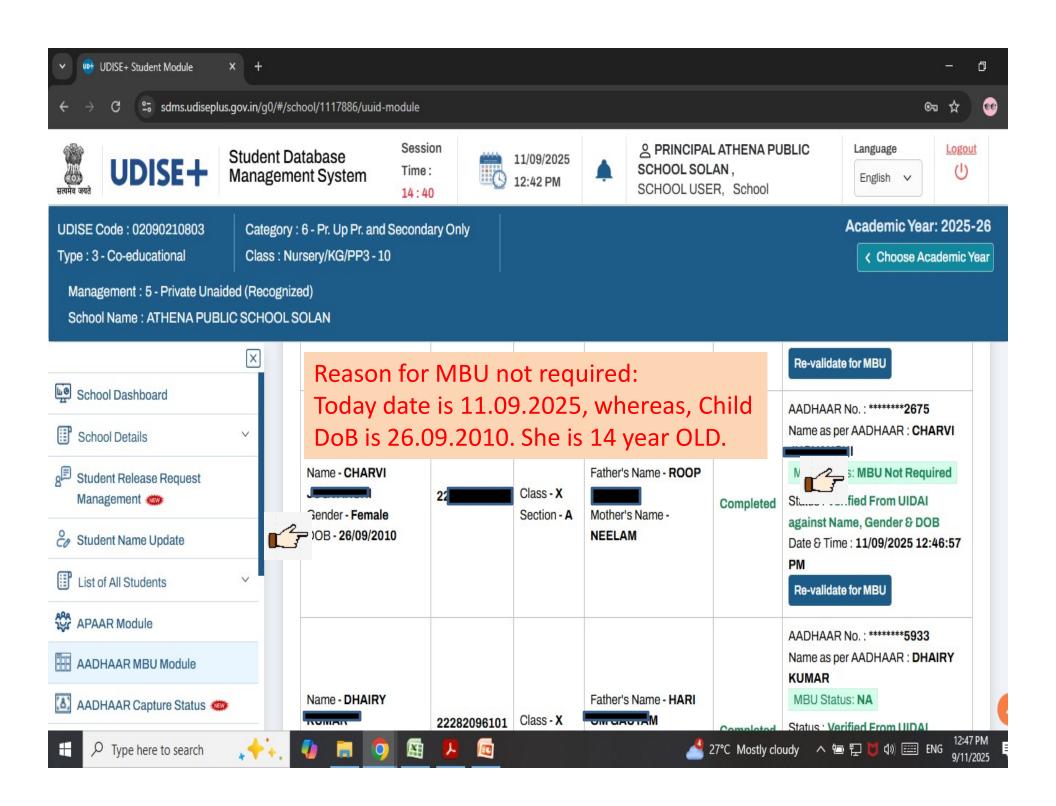


Step-7: Click on "I Agree" Button

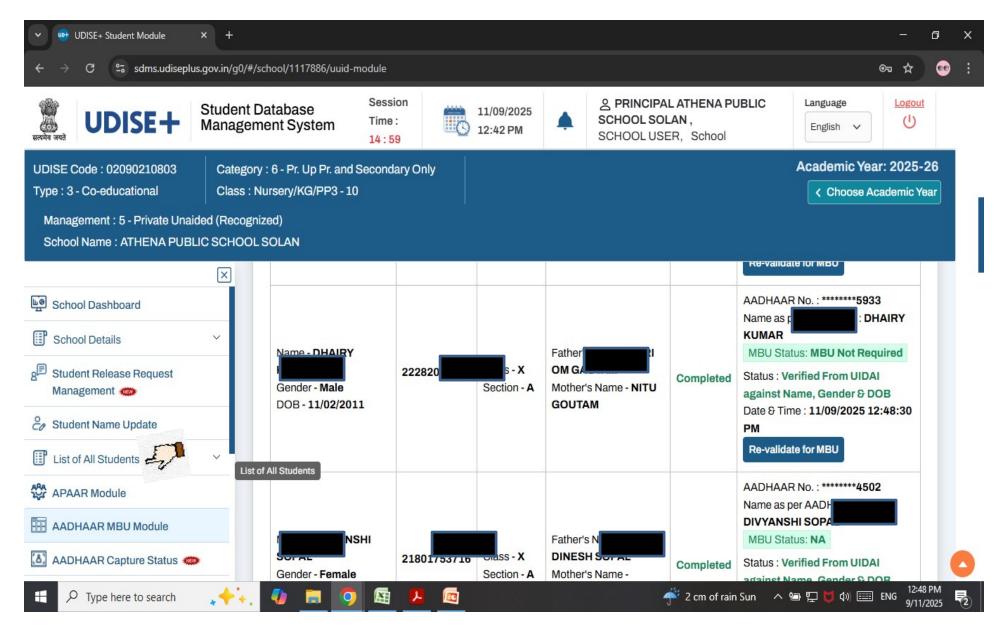


Step-8: After "I Agree" Button Status changed to MBU Pending (Age 15-17)

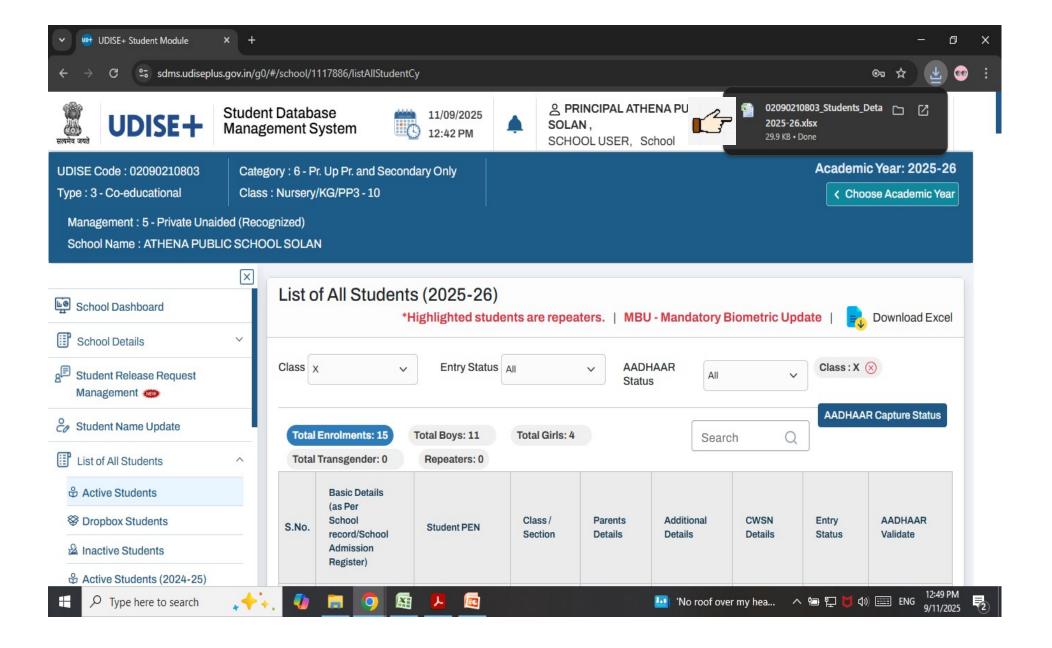




Step-9: Click on "List of All Students" to download the Excel sheet for list



Step-10: Excel sheet downloaded



Thank You